

CENTRAL INTELLIGENCE AGENCY

NOTIFICATION OF PERSONNEL ACTION

1. NAME (MR.—MISS—MRS.—ONE GIVEN NAME, INITIAL(S), AND SURNAME)		2. DATE OF BIRTH	3. JOURNAL OR ACTION NO.	4. DATE																				
<i>This is to notify you of the following action affecting your employment:</i>																								
5. NATURE OF ACTION (USE STANDARD TERMINOLOGY)		6. EFFECTIVE DATE	7. CIVIL SERVICE OR OTHER LEGAL AUTHORITY																					
FROM		TO																						
<input type="checkbox"/> FIELD <input type="checkbox"/> DEPARTMENTAL		8. POSITION TITLE	<input type="checkbox"/> FIELD <input type="checkbox"/> DEPARTMENTAL																					
		9. SERVICE, SERIES, GRADE, SALARY																						
		10. ORGANIZATIONAL DESIGNATIONS																						
		11. HEADQUARTERS																						
		12. FIELD OR DEPT'L																						
13. VETERAN'S PREFERENCE		14. POSITION CLASSIFICATION ACTION																						
<table border="1"><tr><td>NONE</td><td>WWII</td><td>OTHER</td><td>5-PT.</td><td colspan="2">10-POINT</td></tr><tr><td></td><td></td><td></td><td></td><td>DISAB.</td><td>OTHER</td></tr></table>		NONE	WWII	OTHER	5-PT.	10-POINT						DISAB.	OTHER	<table border="1"><tr><td>NEW</td><td>VICE</td><td>I. A.</td><td>REAL.</td></tr><tr><td></td><td></td><td></td><td></td></tr></table>			NEW	VICE	I. A.	REAL.				
NONE	WWII	OTHER	5-PT.	10-POINT																				
				DISAB.	OTHER																			
NEW	VICE	I. A.	REAL.																					
15. SEX	16. RACE	17. APPROPRIATION		18. SUBJECT TO C. S. RETIREMENT ACT (YES—NO)																				
		FROM: TO:		19. DATE OF APPOINTMENT AFFIDAVITS (ACCESSIONS ONLY)																				
				20. LEGAL RESIDENCE <input type="checkbox"/> CLAIMED <input type="checkbox"/> PROVED STATE:																				
21. REMARKS: This action is subject to all applicable laws, rules, and regulations and may be subject to investigation and approval by the United States Civil Service Commission. The action may be corrected or canceled if not in accordance with all requirements. This copy serves as the authority for Machine Records to adjust its tabulating cards to reflect all approved personnel action changes except payroll changes. Authority to make payroll changes is received from the Comptroller on another form.																								
ENTRANCE PERFORMANCE RATING:																								
22. SIGNATURE OR OTHER AUTHENTICATION																								